

Riverside College of Health Sciences  
*POWERS, DUTIES AND RESPONSIBILITIES POLICY*

1. GOVERNING BOARD OF THE COLLEGE

Riverside College of Health Sciences is organized under Riverside Hospital, Inc. doing business as Riverside Regional Medical Center (RRMC). Riverside Regional Medical Center is a private, not-for-profit health care agency accredited by DNV-GL Healthcare and is a subsidiary of Riverside Healthcare Association, Inc. doing business as Riverside Health (RH). Riverside has facilities to care for medical, surgical, obstetrical, emergency, and geriatric patients.

Riverside Regional Medical Center is governed by a local, voluntary Board of Directors. The responsibility and authority for the management of the College is vested in RRMC's Board of Directors. Riverside's corporate bylaws and articles of incorporation outline the duties and powers of the Board of Directors. The bylaws and articles of incorporation are filed with the State Corporation Commission and thereby are available for public review.

2. CHIEF OPERATING OFFICER OF THE COLLEGE

Robin M. Nelhuebel, PhD, MSN, RN, RT(R) is the College President. The College President provides primary administrative leadership, direction, and evaluation for all academic activities and staff and faculty affairs of the College. Duties include strategic planning, situational leadership, goals and objectives formulation and accomplishment, financial management, operations management, and human resource management. The College President is responsible for ongoing evaluation of college programs in order to support health system employment needs. The College President shall maintain professional competence in higher education administration through such activities as continuing education programs, conferences, workshops, seminars, and academic courses.

3. PRINCIPAL ADMINISTRATORS OF THE COLLEGE

Terri Del Corso, MSN, MPS, RN, is the Dean of Institutional Effectiveness. The Dean coordinates the actions of individuals and departments to meet the accreditation, regulatory, and quality indicator requirements of the College and all programs contained therein. She compiles, edits, reports, organizes, and maintains a variety of data, information, and functions related to college operations for Program Directors and College Leadership related to

accreditation and regulatory compliance activities. In addition, responsibilities include the oversight of staff and faculty orientation and professional development, college policy and procedures development and maintenance, the office of accommodations and accessibility, and oversight of Title IX investigations, program complaints, and student grievance, appeal, and due process assurance.

Michael Hamilton, MEd, is the Dean of Student Success. The Dean has responsibility for oversight, direction, and support of Student Services (admissions, enrollment, financial aid, and bursar) and Campus Resources (technology, facilities and safety, recruitment, marketing, and student engagement) department leadership in the facilitation of departmental functions. The Dean works collaboratively with all college programs and departments to promote positive interactions with prospective, enrolled, and alumni students; works to ensure positive and effective customer service from the department; oversight of communications with customers and the public to include but not limited to telephone messaging, online presence, and published materials; and provides leadership for project management; budget management; human resources management; and, accreditation and regulatory readiness to include the support of audit preparation and completion and institutional compliance.

Charlene Jensen, DPT, PT, MMHPE is the Dean of Allied Health Education. The Dean is responsible for the development and oversight of the College's Allied Health programs to include strategic planning, situational leadership, goals and objectives formulation and accomplishment, financial management, operations management, human resource management and execution of college initiatives throughout all Allied Health Education Programs. The Dean provides oversight of Allied Health Asst. Deans/Program Directors in the day-to-day management of programs, personnel, and students. The Dean provides mentorship of Asst. Deans/Program Directors including but not limited to the following areas: program and curriculum development; oversight of program admissions, academic progression and graduation of students; human resource management to include hiring, evaluation, and termination of faculty; and planning and administration of the program's budget. The Dean is responsible for strategically planning, presenting, and proposing new or revised programming; develops financial proformas to assess return on investment for new or revised programming. The Dean shall maintain professional competence in their specific discipline and leadership through such activities as practice, continuing education programs, conferences, workshops, seminars, academic courses, research projects, and professional writing.

Beth Compton, MSN, RN, is the Dean of Education. The Dean is responsible for the development and oversight of the College's Nursing programs to include strategic planning, situational leadership, goals and objectives formulation and accomplishment, financial management, operations management, human resource management and execution of college initiatives throughout all Nursing Education Programs. The Dean provides oversight of Nursing Assoc. and Asst. Deans/Program Directors in the day-to-day management of programs, personnel, and students. The Dean provides mentorship of Associate and Assistant Deans/Program Directors including, but not limited to the following areas: program and curriculum development; oversight of program admissions, academic progression, and graduation of students; human resource management to include hiring, evaluation, and termination of faculty; and, planning and administration of the program's budget. The Dean is responsible for strategically planning, presenting, and proposing new or revised programming; develops financial proformas to assess return on investment for new or revised programming. The Dean shall maintain professional competence in their specific discipline and leadership through such activities as practice, continuing education programs, conferences, workshops, seminars, academic courses, research projects, and professional writing.

#### 4. STUDENTS

Students participate in school governance by serving on disciplinary hearing boards for violations of the student honor code.